

BOROUGH OF RED HILL
Revitalization Task Force
Wednesday, October 14, 2009
6:30pm

Doris Decker called the meeting of the Revitalization Task Force to order on the above date at 6:35pm.

MEMBERS PRESENT: Tim Smith, Anthony D'Ipolito, Doris Decker, Dennis Albertson, Paul Decker, Larry Morton, Joe Hoffman, Luanne Stauffer, Dave Schiffgens

OTHERS PRESENT: Mark Hosterman, Solicitor

In the absence of Secretary Darlene Stoudt, Luanne Stauffer offered to record the minutes.

ACTION ON MINUTES: It was noted that Jerry Mullaney and Doris Decker were present at the last meeting and should be added to members present. A motion to approve the minutes as corrected was made by Luanne Stauffer and seconded by Larry Morton. Motion carried unanimously.

Doris explained that since the last meeting she had spoken to Brian O'Leary, Montgomery County Planning Commission, about the time frame required to complete the plan and he indicated that no time restrictions apply. There was some discussion about the planning process and goals. It was explained that Montgomery County will provide 75% of the funding for plans not to exceed \$25,000. The Borough must provide at least 5% in cash, but up to 20% may be in-kind services.

The Task Force reviewed the list of planners provided by the county. After discussion, three highlighted firms were removed and three others were added – ten firms were selected to receive the RFP.

The RFP template was reviewed and modified. Once changes are made to the original, it will be electronically distributed to the Task Force who agreed to review and respond with corrections/changes within three days. The final RFP will be e-mailed to the approved firms on October 30 with a closing date of November 30.

The meeting was adjourned by common consent.

The next meeting will be held on Wednesday, November 11, 2009 at 6:30pm.