

RED HILL BOROUGH
ROAD OPENING PERMIT APPLICATION
56 W. 4th Street, Red Hill, PA 18076
215-679-2040 FAX: 215-679-0527 www.redhillborough.org

FEE \$75 (2 inspections; **OPEN/CLOSE area**); \$50 each additional inspection – due at time of application

PLEASE NOTE: IF A SIDEWALK IS DISTURBED YOU MUST OBTAIN A SIDEWALK PERMIT APPLICATION AND FEES are listed on our webpage: www.redhillborough.org

I - LOCATION:

Address: _____ Red Hill, PA 18076

Cross Roads Location: _____

II - OWNERSHIP: Private Public Other _____

III - IDENTIFICATION – To be completed by all applicants

APPLICANT: Name: _____

Company: _____

Address: _____

City: _____ Zip _____

Phone: _____ Email: _____

OWNER: Name: _____

Address: _____

City: _____ Zip _____

Phone: _____ Email: _____

CONTRACTOR Name: _____

Company: _____

Address: _____

City: _____ Zip _____

Phone: _____ Email: _____

State License No (EIN) _____ Expiration Date: _____

DESIGN PROFESSIONAL: Name: _____

Company: _____

Address: _____

City: _____ Zip _____

Phone: _____ Email: _____

IV - TYPE OF CONSTRUCTION:

- Trench Boring Repair or Replacement

V - Purpose

- Utility Water Sanitary Cable Storm Drain Curb Installation

VI- DATE OF INSTALLATION

Start Date:_____ Completion Date:_____

VII - Cost

VIII – Contractors must submit a Certificate of Insurance prior to the commencement of the work naming the contractor as an insured party and the **Borough of Red Hill, it's elected and appointed officials, agents, successors and assigns, as additionally insured**, and must be able to provide **evidence of comprehensive public & general liability insurance coverage for bodily injury in the minimum amount of \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate**. Lastly, the certificate shall provide that coverage may not be terminated or modified without prior written notice to the Borough of Red Hill. *(Utility companies / utility providers must check with the Borough regarding insurance requirements for self-insured companies, reference the Red Hill Borough Code of Ordinances, 21-405)*

Insurance Company: _____ **Certificate of Insurance**
_____ **on file with the Borough** _____ **attached**

IX SITE PLAN – please attach site plan details. Two (2) copies of all plans and specifications must be submitted with all applications. Cross section drawings, giving structural details, must be included.

X SIGNATURE

Deposit of check representing the fee for this application does not constitute approval of or granting of same by Red Hill Borough. I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent and we agree to conform to all applicable laws of Red Hill Borough.

SIGNATURE OF APPLICANT

DATE

NAME OF APPLICANT (PLEASE PRINT)

BOROUGH OF RED HILL ROAD OPENING PERMIT PROCEDURES

A permit is required for all road opening of any type. **Please note that if any sidewalk work is involved or disturbed in any way, a separate **Side Walk Permit** must be acquired.

PARTS I THRU VII All sections must be completed. Be sure that you have included phone numbers for the owner, resident and contractor. Also please include the State License No. or EIN number for the contractor.

PART VIII – A Certificate of Insurance verifying coverage for General Liability and Workman's Compensation must accompany the application in order for the application to be considered complete. Please see the details on the form under insurance requirements.

Part IX – Site plan – show all dimensions of entire site (length x width and square feet of trench). Identify all streets affected by construction. Place all buildings, signals and signage, within construction area and indicate whether existing or proposed. The contractor is responsible for the accuracy of the plan. Be sure to indicate all easements and or deed restrictions.

Red Hill must be notified five (5) days prior to commencing construction. Please contact our Public Work's Director, Randy Reinhart at 267-446-8550.

Work shall not begin before 7 am and must be completed by 4 pm daily.

FOR ROAD REPAIR SPECIFICATIONS: All trenches must be filled with stone and temporary patched with cold patch until permanent restoration. All permanent road work must be completed within three (3) months and conform to Red Hill Borough Code Chapter 21, Part #4 Street Openings and Excavations; 21-401 through 21-437. The Red Hill Borough Code of Ordinances maybe accessed through our web site at www.redhillborough.org Once you arrive at the homepage, there is a "**Quick Links**" box to the left where you can choose the "**Borough Code**" link

All road openings may require additional escrow for vehicular traffic safety warning devices and signs at the discretion of Red Hill Borough.

In the event of an emergency, application must be completed within 48 hours from the start of construction.

Please note all of our forms are available to you on the Borough of Red Hill's web site: www.redhillborough.org You may choose from the **Quick Links menu on the left hand side of our home page to access the **permit** page.