

**SIDEWALK & CURB PERMIT APPLICATION**  
**Borough of Red Hill**  
**56 West Fourth Street, Red Hill, PA 18076**  
**Phone: 215-679-2040 FAX: 215-679-0527 [www.redhillborough.org](http://www.redhillborough.org)**

Application is considered complete when all supporting documentation and information requested on the form of application is provided {including **Contractor Information** and **proof of insurance**}. Once the application is complete the Borough will review and the application and either approve or deny the application within 10 business days.

Work must conform to the ordinances of the Borough of Red Hill and the following conditions:

1. Applicant or contractor must call the Borough Engineer, Barry Isett and Associates, at 610-398-0904 to schedule all inspections at least 48 hours prior to commencing work. Inspections required are Pre pour (stone in place & formed) Post pour final.
2. No concrete is to be poured without inspector's approval. The Borough is not responsible for costs incurred to replace unapproved concrete work.
3. All curbs to be formed using forms as per PennDOT publication 408, latest edition
4. Upon completion of the sidewalk repair/replacement any and all gaps with the abutting surfaces must be back filled. The homeowner or the contractor may complete the work. However, it is the responsibility of the homeowner to discuss this with the contractor. A sidewalk completion letter will not be issued until such time as all abutting areas are level with the sidewalk. You are not permitted to alter the current grading or drainage pattern on the property in any way without first receiving prior written approval.

---

Site Address: \_\_\_\_\_ (Please provide site or plot plan)

**PROPERTY OWNER INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**APPLICANTS INFORMATION (if not owner)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**CONTRACTOR INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

A certificate of insurance naming the contractor as an insured party, and the **Borough of Red Hill, its elected and appointed officials, agents, successors and assigns**, and the **Borough Engineer-Barry Isett & Assoc.** as additionally **insured** must be provided to the Borough prior to the commencement of the work. {When naming additional insured(s), there can be no additional wording such as “where required by written contract”}. The Policy must **evidence a minimum of \$1,000,000 coverage for public liability** per incident plus a **minimum of \$1,000,000 coverage for property damage per incident**. Lastly, the certificate shall provide that coverage may not be amended, cancelled or terminated without prior written notice to the Red Hill Borough. *(Utility companies / utility providers must check with the Borough regarding submission of self-insured companies)*

Insurance Company: \_\_\_\_\_

Certificate of Insurance  
\_\_\_\_\_ on file with borough  
\_\_\_\_\_ attached

**TYPE OF IMPROVEMENTS**

**If you do not have a Borough issued sketch**, please complete this section:

\_\_\_\_\_ New Installation      \_\_\_\_\_ Repair/Replace existing

\_\_\_\_\_ Square feet of sidewalk      \_\_\_\_\_ Width of sidewalk

\_\_\_\_\_ Linear feet of curb      \_\_\_\_\_ Linear feet of depressed curb

Estimated Cost \_\_\_\_\_

**If you received a Borough issued sketch**, please indicate the date of the sketch \_\_\_\_\_

**FEES – ALL FEES ARE DUE AT TIME OF APPLICATION**

**SIDEWALK PERMIT FEE: \$200**

**DISCLAIMER:** Sidewalk sketches that are provided are based on visual observations only. The locations of construction joints, property boundary lines, structures, utilities, etc. Are approximate only. A property survey may be performed at the cost and discretion of the owner, should they choose to do so. The property owner shall be responsible to engage a qualified contractor to field verify the existing conditions prior to preparing a proposal and performing the work. The borough and its consultants shall not be responsible for any additional costs resulting from foreseen or unforeseen conditions. Actual field conditions may require additional work that is not specified on the sketch. The property owner shall be solely responsible for any and all additional required work. The contractor shall be responsible for conducting a PA One call in accordance with pa act 287, as amended.”

**APPLICATON STATEMENT AND SIGNATURE**

The applicant hereby certifies that the proposed work is authorized by the owner of record and that the applicant has been authorized by the owner to make this application as his agent. The applicant and the owner agree to conform to all applicable laws and ordinance of Red Hill Borough.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Printed name of Applicant \_\_\_\_\_