

SIDEWALK & CURB PERMIT APPLICATION
Borough of Red Hill
56 West Fourth Street, Red Hill, PA 18076
Phone: 215-679-2040 FAX: 215-679-0527 www.redhillborough.org

Application is considered complete when all supporting documentation and information requested on the form of application is provided {including **Contractor Information** and **proof of insurance**}. Once the application is complete the Borough will review and the application and either approve or deny the application within 10 business days.

Work must conform to the ordinances of the Borough of Red Hill and the following conditions:

1. Applicant or contractor must call the Borough of Red Hill office at 215-679-2040 Extn. 104 to schedule all inspections at least 48 hours prior to commencing work. Inspections required are Pre pour (stone in place & formed) Post pour final.
2. No concrete is to be poured without inspector's approval. The Borough is not responsible for costs incurred to replace unapproved concrete work.
3. All curbs to be formed using forms as per PennDOT publication 408, latest edition
4. Upon completion of the sidewalk repair/replacement any and all gaps with the abutting surfaces must be back filled. The homeowner or the contractor may complete the work. However, it is the responsibility of the homeowner to discuss this with the contractor. A sidewalk completion letter will not be issued until such time as all abutting areas are level with the sidewalk. You are not permitted to alter the current grading or drainage pattern on the property in any way without first receiving prior written approval.

Site Address: _____ (Please provide site or plot plan)

PROPERTY OWNER INFORMATION

Name: _____

Address: _____

Phone: _____ Email Address: _____

APPLICANTS INFORMATION (if not owner)

Name: _____

Address: _____

Phone: _____ Email Address: _____

CONTRACTOR INFORMATION

Name: _____

Address: _____

Phone: _____ Email Address: _____

A certificate of insurance naming the contractor as an insured party, and the **Borough of Red Hill, its elected and appointed officials, agents, successors and assigns**, and the **Borough Engineer-Remington & Vernick Engineers** as additionally **insured** must be provided to the Borough prior to the commencement of the work. {When naming additional insured(s), there can be no additional wording such as “where required by written contract”}. The Policy must **evidence a minimum of \$1,000,000 coverage for public liability** per incident plus a **minimum of \$1,000,000 coverage for property damage per incident**. Lastly, the certificate shall provide that coverage may not be amended, cancelled or terminated without prior written notice to the Red Hill Borough. (*Utility companies / utility providers must check with the Borough regarding submission of self-insured companies*)

Insurance Company: _____

Certificate of Insurance: _____ on file with borough _____ attached

DESCRIBE THE TYPE OF IMPROVEMENTS: Please provide the details of the work you will perform

New Installation

Repair / Replacement of existing concrete

Mud-jacking/sidewalk lifting-leveling

Other: _____

PROJECT DETAILS: {linear footage of curb, total area of sidewalk, material type & method}

Did you receive a sidewalk sketch: _____ Date of Sketch: _____

FEES – ALL FEES ARE DUE AT TIME OF APPLICATION

SIDEWALK PERMIT FEE: \$200

DISCLAIMER: Sidewalk sketches that are provided are based on visual observations only. The locations of construction joints, property boundary lines, structures, utilities, etc. Are approximate only. A property survey may be performed at the cost and discretion of the owner, should they choose to do so. The property owner shall be responsible to engage a qualified contractor to field verify the existing conditions prior to preparing a proposal and performing the work. The borough and its consultants shall not be responsible for any additional costs resulting from foreseen or unforeseen conditions. Actual field conditions may require additional work that is not specified on the sketch. The property owner shall be solely responsible for any and all additional required work. The contractor shall be responsible for conducting a PA One call in accordance with pa act 287, as amended.”

APPLICATON STATEMENT AND SIGNATURE

The applicant hereby certifies that the proposed work is authorized by the owner of record and that the applicant has been authorized by the owner to make this application as his agent. The applicant and the owner agree to conform to all applicable laws and ordinance of Red Hill Borough.

Signature of Applicant

Date

Printed name of Applicant _____